

**Union of Graduate Student Workers – PSAC Local 60550 and UNB Management
Joint Union-Management Committee (JUMC)
September 11, 2017
3 p.m., Dean of School of Graduate Studies Office, SHDH**

Present:

Union: Amy Savile, Brian Beaton, Tammy Bo
Mgmt: Drew Rendell, Ryan Johnston, Bruce MacDonald
Regrets: None

Meeting called to order by Amy Savile (Co-Chairperson) at 3:04 pm.

Agenda:

- **MOTION:** That the Committee approve the agenda of September 11, 2017 as circulated.
(motion was not carried, moved into discussion about how formal the meeting would be)

Approval of Prior Minutes:

- As this was the first meeting, there were no Prior Minutes to approve.

Business:

- **Terms of Reference:** UGSW to revise Terms of Reference with suggested changes and circulate via email.
- **Union representatives for Joint Committees:** UGSW to email each Joint Committee's UNB co-chairs regarding the upcoming AGM on October 20, 2017 and request that they wait until after the AGM after which UGSW will provide their members on the committees.
- **Dues Reports:** UNB to look into and resolve the omissions from the dues reports and forward the latest dues report to UGSW.
- **Notifications for faculty:** UGSW to summarize the changes to the new Collective Agreement, UNB will review and UNB will prepare and send out the new contract document templates (or links to the online versions) to Faculties and Departments.
- **Hours Worked:** UNB to revise the SGS website to indicate that allowable working hours as a Graduate Student shall be a maximum of 520 hours per year which averages 10 hours per week, not a maximum of 10 hours per week.

New Business:

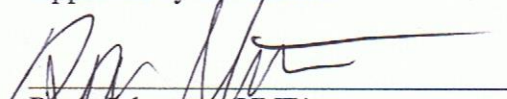
- None

Meeting adjourned at 4:15 p.m.

Future meetings: To be arranged by Erin Fyfe

Minutes submitted by Erin Fyfe, Human Resources

Approval by Co-Chairs:



Ryan Johnston (UNB)



Amy Savile (UGSW)