

Resolution on Article 10: FINANCIAL PROVISIONS
(and related Articles)

Whereas the membership should be provided with clear explanations and resources in relation to what expenses are covered by the Local's budget;

And whereas the Local's Executive Committee has created and piloted claim forms for various types of expenses;

And whereas the current amounts allocated for administrative purposes come predominantly from UNB, not the membership, and are not commensurate with number of hours volunteered or value of services provided by Executive Officers and others, and thus should not be viewed as fixed-stipend or salaried amounts;

And whereas the main concern of the Local is to ensure its volunteers are not accruing out-of-pocket expenses while in service of the Local;

And whereas the PSAC Atlantic provides a \$50 per diem allowance for members attending their training events to account for miscellaneous costs to participants;

And whereas per diem expense claims is a far less combatant way to assess the accountability of the Local's volunteers, compared to polling peer-review systems;

And whereas the Local will only just begin to receive the recently approved Administrative dues amounts in May;

And whereas the Local has an amount outside of the operating budget and received from UNB for the purposes of enforcing the Collective Agreement – which is relates to a large number of tasks completed by Executive Officers, particularly the Chief Steward and other Directorate roles;

And whereas the 2018-2019 budget will close with \$560 in unclaimed Executive honoraria amount;

And whereas a balance-based budget is dependent on only budgeting amounts already acquired;

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- ❖ Be it resolved that Article 10 be expanded to include categorizations and explanations of valid expenses, and related processes;
 - Be it further resolved that all relevant expense forms be appended to the Bylaws and made available on the Local's website;
 - ❖ Be it also resolved that Articles 13.12 & 13.13 on Executive Honoraria and Accountability and Opportunities be struck from the Bylaws and replaced with the inclusion of information on Administrative expenses in Article 10;
 - Be it further resolved that the Local remove language implying a fixed annual honorarium amount for Executive members, with the appearance of being a salary or stipend, and replace this with an administrative expense-based model that will be adjusted each year based on accrued and budgeted amounts;
 - Be it further resolved that the resulting administrative allowance be distributed using the PSAC Atlantic's model of \$50 per diem amounts, with maximum allocations per role to be calculated and proposed annually (see below for proposed amounts for 2019-2020);
 - Be it further resolved that the unclaimed honoraria amount of \$560 and the amount of \$4538 (or less) from the Collective Agreement enforcement allowance received from UNB, along with the annual administrative allowance provided by UNB, be used to comprise the Administrative allowance amount for the 2019-2020 fiscal year; this way, dues acquired during the 2019-2020 year can be used to calculate budgeted amounts for the following year, as their real total will be established.
 - ❖ Be it finally resolved that necessary amendments be made to all relevant Bylaw Articles.

Proposed Allocations for Administrative Expenses (May 2019-April 2020)

Proposal 1 – Assuming adoption of the Resolution for Article 15

The Administrative Allowance budget has limited resources of:

- (a) Co-Director (member from Unit 1) maximum \$4800 per year [\$400 per month for 8 days of service]
- (b) Co-Director (member from Unit 2) maximum \$4800 per year [\$400 per month for 8 days of service]
- (c) Chief Steward maximum \$3600 per year [\$300 per month for 6 days of service]
- (d) Treasurer maximum \$3600 per year [\$300 per month for 6 days of service]
- (e) Secretary maximum \$3000 per year [\$250 per month for 5 days of service]
- (f) Communications Officer maximum \$3000 per year [\$250 per month for 5 days of service]
- (g) All other volunteers maximum \$3000 per year [60 days of service]

Total maximum \$25,800 per year [516 days of service]

Proposal 2 – Assuming rejection or amendments to the Resolution for Article 15

The Administrative Allowance budget has limited resources of:

- (a) President maximum \$6000 per year [\$500 per month for 10 days of service]
- (b) Vice President maximum \$3600 per year [\$300 per month for 6 days of service]
- (c) Chief Steward maximum \$3600 per year [\$300 per month for 6 days of service]
- (d) Treasurer maximum \$3600 per year [\$300 per month for 6 days of service]
- (e) Secretary maximum \$3000 per year [\$250 per month for 5 days of service]
- (f) Communications Officer maximum \$3000 per year [\$250 per month for 5 days of service]
- (g) All other volunteers maximum \$3000 per year [60 days of service]

Total maximum \$25,800 per year [516 days of service]